

**Village of Annawan**  
Board Meeting Minutes March 16, 2023  
Annawan Village Hall Board Room  
7:00 PM

The Annawan Village Board met at 7:00 PM on March 16, 2023 in the Annawan Village Hall Board Room.

**Present were:** President Tim Wise, Brent Heitzler, Bob Shrum, John Rico, John Davis, Audie Sturtewagen,

**Also in attendance:** Dr. Taran, Tara Walters, Police Chief Doug Elliott, Parks & Recreation Director Maddie Mackey and Deputy Clerk Rylie Smith

**Prior Month's Minutes**

John Davis made a motion to accept the prior month's minutes, with a second from Audie Sturtewagen. Unanimous vote to accept the prior month's minutes.  
Motion passed.

**Monthly Bills**

Audie Sturtewagen made a motion to accept the monthly bills, with a second from Bob Shrum. Unanimous vote in favor of accepting the bills.  
Motion passed.

**Police Report**

The Board heard Chief Elliott's monthly activity report.

**Parks and Recreation Report**

The Board heard Parks and Recreation Director Maddie Mackey's monthly report.

**Old Business:**

**Annawan Activity Center Pricing**

Discussion was held following the Parks and Recreation Report on how to price the Annawan Activity Center. The Board and Parks & Rec Director Maddie Mackey decided on the following monthly pricing:

Fitness Center Single: \$10

Fitness Center Family: \$15

Annawan Activity Center Single: \$10

Annawan Activity Center Family: \$15

Fitness Center & Annawan Activity Center Single: \$15

Fitness Center & Annawan Activity Center Family: \$20

**Patriot Way Water/Sewer Project**

The project is moving along. They are currently behind the Village Hall connecting to the sewer plant.

### **Railroad Quiet Zone**

President Tim Wise called Iowa Interstate to talk about reducing the train horn frequency in the area and is waiting on a reply.

### **New Business:**

#### **MSA- Tara Walters**

Tara Walters from MSA proposed a project that consists of working with Village Staff and Officials to develop a Capital Improvements Plan/5 year Plan for public works projects. This will assist the Village with budgeting and pursuing funding options for capital improvement projects.

Audie Sturtewagen made a motion to move forward with the MSA Public Works CIP 5 year plan, with a second from John Davis.

Motion passed.

After this discussion, Tara Walters left.

#### **Village Wide Garage Sales**

The Board discussed village wide garage sales for this spring. The Board came to a consensus that they are going well and approved having spring garage sales.

#### **SRO Patrol Car**

The Board discussed purchasing a 2008 Ford Expedition with around 65,000 miles on it for the School Resource Officer to use as a patrol car. The price of the vehicle is \$20,678. After some discussion, the Board decided to wait and see if the officers can make do with the two police vehicles we currently have.

#### **Ordinance 410 Accepting Incorporations of International Codes**

This ordinance will help with the Enforcement of International Codes.

Brent Hietzler made a motion to pass Ordinance 410, with a second from Audie Sturtewagen. Motion passed.

#### **Resolution #111**

Resolution #111 is for the Village to purchase salt for the upcoming year.

Audie Sturtewagen made a motion to pass Resolution #111, with a second from Brent Heitzler. Motion passed.

#### **Howes Park Shelter House Improvements**

The Board discussed what improvements to make on the Howes Park Shelter House and discussed creating a budget of what they want to spend. The Village currently has around \$60,000 in COVID money to spend. The Board discussed new lights on the ball field, the repairs to the bathrooms, enclosing the roof/ceiling to the shelter house, and/or roll-up doors for the shelter house kitchen windows.

The Board will move forward with getting quotes for repairs to the shelter house and taking down and putting up lights on one of the ball fields.

### **Village-Owned Farm Ground off Patriot Way**

The renter of farm property off of Patriot Way is asking to be reimbursed for the cost of fertilizer on an acre of land due to the acre being sold.

### **New Construction Incentives & Annexation of Property into Village Discussion**

The Board discussed that there are very few locations in town to build new houses. The Board discussed annexation of property into the Village. The Board plans to send letters to landowners to discuss this.

### **Executive Session**

Brent Heitzler made a motion to move into Executive Session, with a second from John Rico.

### **Purchase or Sale of Property**

Interest was expressed in the property along the railroad. They are interested in purchasing the middle lot for Mini-Storage.

There is interest in the lot on W South Ave. The Board decided against selling at this time.

### **Personnel Matters**

April 1, 2023 will be Mark Crosby's last day. The Board reviewed estimates from ion Environmental Solutions and Test Inc. to operate under their Operator licensing and have them do the water testing. Test Inc. offers this for \$500 a month and ion Environmental Solutions offers a full operations price of \$3,580 a month or part-time operations price of \$1,825 a month.

The Board discussed pay rates of the Public Works employees.

The Board discussed plans to celebrate the retirement of Mark Crosby.

### **Regular Session**

Brent Heitzler made a motion to move out of Executive Session and into Regular Session, with a second from John Rico.

Bob Shrum made a motion to enter negotiations for the sale of the Railroad property and proposing the end lot (Towards Route 78) rather than the middle lot. John Davis seconded. Motion passed.

Brent Heitzler made a motion to enter into a 1 year contract with Test Inc. for water testing services, Bob Shrum seconded.

Motion passed.

Audie Sturtewagen made a motion to promote Bill Barnes to Public Works Supervisor with a \$5,000 salary raise upon the retirement of Mark Crosby. Brent Heitzler seconded.

Motion passed.

**Notes**

- The sewer generator is delivered and they are working to get it installed
- Parish Hall- looking for someone to evaluate it

With no other business to be discussed, Brent Heitzler made a motion to adjourn the meeting, with a second from Bob Shrum.

Meeting Adjourned

Rylie Smith  
Deputy Clerk